

Santa Fe College
RFP #03-20C: Disaster Debris Clearance and Removal Services
ADDENDUM #1

This addendum needs to be signed and returned with your proposal.

EVALUATION MEETING

This RFP will be evaluated in a public evaluation meeting on Wednesday, August 28, 2019 beginning at 9:00 a.m. in the Robertson Administration Building, Room F-258, 3000 NW 83rd Street, Gainesville, FL 32606. **Proposers are not required to attend.** If the evaluation is not complete by 12:30, it will resume on Thursday, August 29 at 1:00 p.m.

CLARIFICATIONS/ADDITIONS

1. The Consortium has negotiated with Disaster Recovery Services, LLC to assist with the creation of the RFP and assistance in evaluating responses. Vendors must disclose any conflict of interest with Disaster Recovery Services, LLC in the manner indicated in the RFP Section 1.20.
2. **No Financial Statements Required.**

The submittals required in Section 2.0, Tab 2, have been changed. Delete Item 3 (paragraph begins with "Gross revenue for each...").

Change Item #8 to read: Provide proof of your firm's bonding capacity. The proof must be from a surety insurer authorized to do business in the state of Florida. You must provide any bonding required by the Member College at the time of the work.

RFP QUESTIONS AND ANSWERS

Q1. The RFP asks for Financial Statements. We are a private company and are concerned about sharing our financial statements. Will you sign an NDA?

A1. We have removed the requirement to provide financial statements. Please see the clarifications/additions section #3 above for our response.

Q2. What is the intention for the 5% bid bond within this RFP? In Section 1.73 and the Bonding Requirements in Appendix B it says there is a bid bond but section 2.0 says there are no bonding requirements. Please confirm there is no bid bond.

A2. There is no requirement that bid bonds or performance bonds be submitted with your proposals for this RFP. It would be impossible to set an appropriate amount since this is an indefinite quantity contract. (Frankly, we hope we never have to use the agreement.) However, as Section 2.0 indicated (and reprinted below) bid bonds may be required of subcontractors when you solicit subcontractor services (per FEMA requirements), and performance bonds may be required of your firm or subcontractor firms depending on the scope of each service incident.

“Section 1.73 lists bonding requirements. However, there are no bonding requirements to respond to this RFP. The bonding requirements provided are standard FEMA language, which, while they do not apply to the response to this RFP, may be required by Member Colleges that use Contractor’s services (such as a performance bond). In addition, such bonding may be required of any subcontractors designated by Contractor, as per Federal Guidelines, or circumstantial FEMA requirements.”

Q3. Section 2.0, Item 2 states that pricing shall be submitted in Excel format only. Do you want the forms converted from the PDF file that you provided them in into an Excel file?

A3. We are providing an excel sheet on our webpage that you can use for pricing so you don’t have to convert from PDF.

Q4. Can we e-mail the proposal documents to you, and if so, what e-mail address should we use?

A4. No, as per Section 2.0, each vendor must submit 1 printed original, 1 printed copy, and a flash drive with an electronic version. The price sheet must be in Excel format.

Future Inquiries

No future inquiries can be received at this time. If you are unsure of a particular specification, please include options in your proposal (“if the RFP meant X, then here is our proposal response, but if the RFP meant “Y”, then here is our other proposal response).

Calendar updates may occur due to unexpected circumstances or if the number of proposals received are significantly greater than anticipated. (We may change/extend the date for the evaluation meetings and award date.) Any such changes will be posted in an addendum when needed, up until Friday, August 23.

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Proposer's Certification

I have read, and agree to abide by the terms and conditions included in the bid and this addendum. I certify that I am authorized to sign on behalf of the company named below.

Name (Print)

Title

Authorized Signature

Date

Company Name

Proposals are Due Wednesday, August 21, 2019 by 3:00 p.m.