

4TH **ATTEMPT APPEAL FORM**

Appeals must be submitted to the Office of the Registrar no later than $\underline{\mathbf{1}}$ business day prior to the start of the term for which approval is sought.

Student Name:			Student ID:	
Phone:		SF Email Address:		
I am requesting per	rmission to retake	the following course for t	the fourth time:	
Course Number		Section Number	Term/Year	
	rse may be grant		yed only three attempts at a course. A fourth demic appeal based on documented <u>major</u>	
in detail, and attac attempts and what your explanation a	h supporting docu steps you are takin ind documentatio	imentation. Be sure to exp ng to ensure success if you	cumstance(s), how they impacted each attempt plain why you were not successful in previous receive approval to enroll again. The quality of ng on the likelihood of approval. Omission of riod or possible denial.	
If your appeal is app	proved, you will be	e assessed the full cost of i	nstruction for the fourth and final attempt.	
If you are seeking tr for attending the in		ease state what school you	are planning to attend and explain your reason	
		the Counseling Center (B ttempt appeal to the Offic	uilding R, room 227) to design an academic e of the Registrar.	
Counselor Signature (R-227):			Date:	
Counselor Commen	nts:			
Student Signature:			Date:	
	email to: attempt		son at the Office of the Registrar, Northwest	
☐ Approved	☐ Denied	Authorization:		
			Date:	

Santa Fe College (SF) is committed to maintaining a work and educational environment that embraces diversity and where no member of the college community is excluded from participation in, denied the benefits of, or subject to discrimination in any college program or activity based on: their race, ethnicity, national origin, color, religion, age, disability, sex, pregnancy status, gender identity, sexual orientation, marital status, genetic information, political opinions or affiliations, or veteran status. This commitment applies to employees, volunteers, students, and, to the extent possible, to third parties, applicants for admission, applicants for employment, and the general public. Inquiries regarding non-discrimination policies or concerns about discrimination or harassment, including concerns about sexual harassment or sexual violence under Title IX, should be directed to SF's Equity Officer and Title IX Coordinator, 3000 NW 83rd Street, R-Annex, Room 113, Gainesville, Florida 32606, 352-395-5950, equity.officer@sfcollege.edu.

REV. 08/2019