**Library Advisory Committee**

**Meeting Minutes**

**April 20, 2017 | 4:00pm; Y-233**

Doug Klepper (Chair)--Social & Behavioral Sciences, Michelle Freas--Humanities & Foreign Languages, Randy Handel--English, Robert Malinowski--Fine Arts, Ulysses Fann--Information Technology Services, Emily Purvis--Student Representative, Myra Sterrett—Library Director, Nance Lempinen-Leedy—Librarian

Call to Order – Chair, 4:02

Updates –Myra Sterrett

* Myra announced that she is retiring from the library. Her last day is September 8, 2017.
* The position is currently posted and there is a good search committee in place.
* Committee members expressed surprise at the announcement and acknowledged Myra’s dedication and service to the library.

Integrated Library System (ILS) – Jenna Miller

* Jenna announced that the implementation of the Integrated Library System (ILS) is postponed until July 2018. Expected to be in place by the 2018-2019 academic year.
* The contracted company is not able to meet all the commitments of the contract by July 2017. They maintain they will have all services in place by next summer. A big piece of the contract is the readiness of the web interface.
* All working groups established through FALSC remain committed to their tasks and staff training continues.
* The implementation delay allows us to better coordinate with the ITS rollout of single-sign-on authentication.

Old Business – Nance Lempinen-Leedy

* Nance updated the committee on the progress of the Classroom Collection relocation project.
* 1,593 items have already been moved to the Media Collection; 1,321 items remain to be processed from the Classroom Collection.
* First priority has been relocation of DVDs. Library liaisons will review remaining VHS copies for age, condition & curriculum appropriateness. Any titles slated for withdraw will be shared with liaison faculty and departments.
* Ulysses will investigate whether the college still owns a machine for making a DVD copy from a VHS. If possible, any VHS titles we wish to keep might be copied onto DVD.

Open Discussion

Doug – Congratulated Myra on a job well done; discussed the need to bring along some new members to the Library Advisory Committee.

Ulysses – This summer, ITS will implement a new virtual desktop to coincide with new logins for students on computers (single-sign-on).

Robert – Art appreciation/art history classes have taken off and are doing more research; should see influx of students using library resources.

Michelle – Requested that the list of proposed titles to be moved from the Classroom to Media Collection be sent again. Nance will send it out to all LAC members

Emily – Congratulations on her graduations & new job—in her field!

Randy – Asked how database selections/de-selections are made? Myra explained that 40 colleges and universities in Florida vote on a list of database titles that is presented each year by FALSC. The voting is one institution, one vote. Any databases we need for accreditation, programs, etc. beyond the state provided list must be purchased out of library budget.

Adjourned 4:50