

Advanced/Specialized Training Authorization

Student Information

Santa Fe Student ID Number (if student has one): _____

Name: _____
(Full Last) (Full First) (Middle Initial)

Last four of Social Security Number XXX-XX-_____

Check One: [] Sworn LE [] Corrections [] Civilian

Contact Number: _____ E-mail Address: _____

Course Enrollment Information

Course Dates: _____

Course Title: _____

Course Credit: [] Salary Incentive [] Mandatory Retraining

Note: Please carefully check the training announcement to determine which type of course credit may be used. Students must attend all sessions of the class and pass all requirements for credit (exams, practicals, written work, etc.). Students can only be excused from a class with prior approval by the Training Center Director or designees with appropriate documentation (subpoena, etc.). Make-up work for time missed must be completed and submitted prior to the end of the course.

Agency Information

Agency Name: _____

Authorized Agency Signature _____ Date _____
(This must be the signature of the person who approves training and salary incentive credit requests.)

Training Supervisor's Email: _____

Please complete this form and email it to helen.legall@sfcollge.edu or fax to (352)271-2929. You will receive an email confirmation that the form has been received.



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www.sfcollge.edu/ips/advanced-and-specialized-training-courses