

Course Substitution Appeal Form

A qualified student with a disability under ADA and Section 504 has a right to request a course substitution per State Rule 6A-10.041 (Substitution for Requirements for Eligible Students with Disabilities at Florida Colleges and Postsecondary Career Centers--
<https://www.flrules.org/gateway/ruleNo.asp?id=6A-10.041>).

If a student is dissatisfied with a decision of the Course Substitution Committee, an appeal may be made to the Provost and Vice President for Academic Affairs within 15 days of receiving written notification of the denial. The Provost and Vice President for Academic Affairs shall render a decision in writing to the student within 15 days after receiving the appeal. The decision of the Provost and Vice President for Academic Affairs is final. Please see SF Board Rule 7.2 and SF Procedure 7.2P.

Complete this form and attach a typed document which explains your situation and the grounds for the appeal.

Student Name _____ Phone _____

Student ID _____ SF Email _____

Program of Study Code _____

Requirement to be Substituted: Math Foreign Language Other: _____

By signing this document, I certify that all information submitted is complete and accurate. I also understand that my documentation is subject to verification by the College and in cases where submitted documentation is inaccurate, I may face disciplinary actions in accordance college policy as defined in the Student Conduct Code.

Signature: _____

Date: _____

Submit course substitution appeal to:

Attention: Provost and Vice President of Academic Affairs
Santa Fe College
3000 NW 83rd Street
Building F, Room 253
Gainesville, FL 32606

Santa Fe College is committed to an environment that is free of harassment and discrimination based on, but not limited to, ethnicity, race, creed, color, religion, age, disability, sex (including pregnancy, gender identity and sexual orientation), marital status, national origin, political opinions or affiliations, veteran status, and genetic information. Inquiries regarding non-discrimination policies or concerns about discrimination or harassment should be directed to: Equity Officer and Title IX Coordinator, 3000 NW 83rd Street, R-Annex, Room 113, Gainesville, Florida 32606, 352-395-5950, equity.officer@sfcollge.edu.