



Santa Fe College Rules Manual

Title: Facilities Construction Contracts Rule 6.14

General Authority: FS 1001.64(34), Chapter 1013
Law Implemented: FS 1013.23, 1013.37, 1013.45, 1013.46, 1013.47, 1013.48;
FAC 6A-2.0010; State Requirements for Educational
Facilities (SREF)

Effective Date: February 16, 2022

Purpose: To state policy regarding contracting for and administration of facilities construction.

I. Contracting Processes

Processes to be employed in contracting for the construction of new facilities, or for additions, remodeling, renovation, or repairs to existing facilities may include Competitive Bid, Design-Build, Construction Management, Program Management, or other statutorily authorized processes to contract for construction.

II. Contract Terms and Administration:

Each construction contract awarded shall, at a minimum, provide for the terms and conditions specifically applicable to the chosen contracting process and those set forth in statutes, regulations, and SREF.

III. Signature Authority for Construction Contracts / Board Approval

The President shall have the authority to sign construction contracts approved by Facilities Services representatives and legal counsel representing the College. Board approval should be obtained if in accordance with any necessary Board approvals. The President shall ensure that such construction contracts are within law and guidelines of the State Board of Education, are in conformance with policies of the Board, and are for the implementation of approved programs of the College.

IV. Change Orders

Subject to the established project budget, and to expedite the work in progress, the College President may execute change orders in the name of the Board when an item or

related group of items adds less than \$100,000 to the contracted cost of construction or when an item results in a deductive change or savings. Each change order shall be reported to the Board following execution by the President. The Board shall approve all other change orders prior to execution by the President.

V. Procedures

The President shall establish procedures for the administration of facilities construction contracts within existing statutes, regulations, and Board rules.

Rule History

February 2022 (410.609)
June 2008 (410.415)
October 1999 (410.274)
December 1996 (410.216)
June 1996 (410.200)
October 1995 (410.189)

Former 6.14: Authorization for Professional Services
February 1985 (410.133) (Repealed)
August 1983 (410.106)
July 1976 (410.59)
June 1976 (410.58)
February 1974 (410.42)