



# Santa Fe College Rules Manual

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**Title: Meritorious Service Awards Rule 3.25**

General Authority: FS 1001.64(18)

Law Implemented: FS 1001.64(18), 1001.65(3)

Effective Date: July 15, 1997

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**Purpose:** To establish a plan for the recognition of employees and to authorize expending funds for outstanding and meritorious service.

The Board of Trustees authorizes the President to establish procedures to grant stipends or awards for the following employees for outstanding and meritorious service.

- A. Quarterly Employee Recognition Awards are given to full-time faculty, part-time faculty, administrative and professional employees, full-time career service employees, and part-time non-instructional employees for outstanding service and achievement.
- B. Alan J. Robertson Medallion and Certificate are given to college employees for innovations and efforts that help the college better serve the students and public.
- C. Meritorious Service Awards are given to employees who propose procedures or ideas which are adopted and result in eliminating or reducing expenditures or improving college operations.

#### Rule History

July 1997 (410.231)

September 1996 (410.211)