

## SF FRESH START REQUEST

Santa Fe College's Fresh Start policy (College Rule 4.2 and Procedure Rule 4.2P) enables students to apply to exclude a portion of their academic record, which is at least five years old, from their cumulative grade point calculations at Santa Fe College.

Fresh Start requests must be submitted to the Office of the Registrar. The SF Fresh Start request form must be accompanied by a typed statement explaining the past academic performance and the intended outcome of the fresh start. The student must, if not already on file with SF, include final, official academic transcripts from all educational institutions attended with their request for a SF Fresh Start.

## **Fresh Start Guidelines:**

- SF Fresh Start includes the <u>entire</u> academic record (grades from Santa Fe College and transfer courses) <u>starting with</u> the term and year specified by the student and back, which must be at least five years prior to the current term. Courses that have been processed for SF Fresh Start will be notated as such on the student's academic transcript.
- SF Fresh Start is a one-time, final and irrevocable privilege. Subsequent requests for terms that later become five years old will not be considered.
- Students may not request that specific courses be excluded or included in the Fresh Start request. All semesters at SF or other institutions prior to the term identified in the application will be excluded from cumulative grade point average calculations at SF. Therefore, it is in a student's best interest to consider carefully the term and prior record for which SF Fresh Start is sought.
- SF Fresh Start will not remove courses from the student's academic record, it only excludes them from cumulative grade point average (GPA) calculations at SF. Therefore, state and federal regulations concerning course attempts will still apply. For example, if a student has three or more attempts at the same course, state regulations mandate that the student be assessed full cost of instruction and not be permitted to withdraw from the course.
- SF Fresh Start does not bypass state and federal financial aid regulations. The academic record impacted by SF Fresh Start is not excluded from state, federal, and SF Financial Aid policies. As such, SF Fresh Start applicants who are ineligible for Financial Aid remain so even after granted an SF Fresh Start. Students should consult with an SF Financial Aid Specialist prior to requesting an SF Fresh Start.
- Students should be aware that some colleges or universities may not honor SF Fresh Start and may compute the grades as originally assigned.

Santa Fe College (SF) is committed to maintaining a work and educational environment that embraces diversity and where no member of the college community is excluded from participation in, denied the benefits of, or subject to discrimination in any college program or activity based on: their race, ethnicity, national origin, color, religion, age, disability, sex, pregnancy status, gender identity, sexual orientation, marital status, genetic information, political opinions or affiliations, or veteran status. This commitment applies to employees, volunteers, students, and, to the extent possible, to third parties, applicants for admission, applicants for employment, and the general public. Inquiries regarding non-discrimination policies or concerns about discrimination or harassment, including concerns about sexual harassment or sexual violence under Title IX, should be directed to SF's Equity Officer and Title IX Coordinator, 3000 NW 83rd Street, R-Annex, Room 113, Gainesville, Florida 32606, 352-395-5950, equity.officer@sfcollege.edu.

FRESH START - REV. 01/2022



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Student Name:	Student ID:		
Phone:	SF Email Address:		
ACTION REQUESTED			
			ting with the term and year indicated rage calculations at Santa Fe College.
Select Term: □ Sp	ring 🗆 Summe	er 🗆 Fall	Specify Year:
ADVISOR SIGNATURE			
Assigned Advisor Name:			Program:
Assigned Advisor Signature: _			Date:
have met with my assigned a understand my documentati submitted documentation is	advisor and have rea on is subject to veri forged, tampered v	d and fully unde fication by the ( with or otherwi	d is complete and accurate. I certify that erstand the SF Fresh Start guidelines. I als Office of the Registrar, and in cases wher se fraudulent, I may face criminal and/o ate laws, college policy and/or the Studer
Student Signature:			Date:
	OFF	FICE USE ONLY	
Approved Denied (Re	eason code:)	Authorization:	Date:
Notes:			