



Minutes

Santa Fe College Academy of Science and Technology
Governing Board Meeting of February 20, 2024, at 3:30 p.m.
Santa Fe College Blount Hall, Room DB-110, and Videoconference
Gainesville, Florida 32601

1. Call to Order and Pledge of Allegiance

Chair Emery Gainey called the meeting of the Governing Board to order at 3:31 p.m. in room DB-110 at Santa Fe College Blount Hall. The group recited the Pledge of Allegiance.

Members present: G.W. Blake Fletcher, Emery A. Gainey, Caridad E. Lee, Jeffrey L. Oody, Robert L. Woody

Members absent: Michael M. Goldwire

2. Adoption of the Agenda

The meeting agenda was approved.

Motion: Woody
Second: Fletcher
Vote: Unanimous

3. Approval of Minutes

The minutes of the September 19, 2023, meeting of the Governing Board were approved.

Motion: Lee
Second: Oody
Vote: Unanimous

4. Comments from Parents/Students

Chair Gainey asked if there were any comments from Academy students or their parents, and in hearing none, moved to the next item.

5. Action Items

a. Santa Fe College Academy of Science and Technology Policies

Dr. Jen Homard, Executive Director of Secondary Programs, thanked the Governing Board members for joining the meeting. She announced that the award for implementation of the Academy from the Charter Schools Program Grant has been increased from \$503,000 to \$860,000, which will tremendously benefit students. In order for the award to proceed, however, there must be some adjustments to the Academy policies that had been approved in August.

Dr. Homard reviewed updates to the policies governing the Academy. Changes include:

- Beginning with the 2024-2025 school year, rising 10th graders are eligible to apply for admission. Processes will mirror those in place for 9th graders.
- Enrollment preference will be given to students who are siblings of a student enrolled in the school, students who are the children of the founding Governing Board, and students who are children of an employee of the school.
- The school shall conduct a full inventory of all property purchased using Grant funds twice per year.
- Guidelines for how the Academy shall maintain property records for purchased property.
- Outlined procurement policies for purchases under \$10,000, between \$10,000-\$65,000, and above \$65,000.
- Conflict of Interest Policy with guidelines on contract administration, business relationships, and solicitations.
- Segregation of Financial Duties, which assigns key financial duties and responsibilities among listed individuals to reduce the risk of error, misuse, or fraud.


Patti Locascio, Senior Vice President, Chief of Staff, and General Counsel, clarified that while the Addendum for Purposes of the Charter Schools Grant Program will be in place only for the duration of the grant, the other amendments will remain in place going forward.

The policies were approved by the Governing Board with authority to make additional minor adjustments as required by the Grantor.

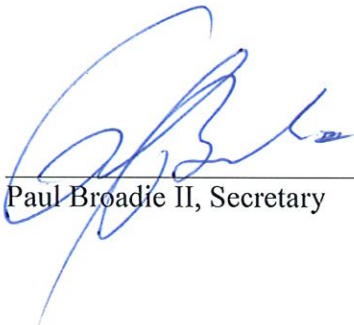
Motion: Woody
Second: Lee
Vote: Unanimous

6. Adjournment

With a motion from Fletcher and a second from Woody, the meeting was unanimously approved to adjourn at 3:42 p.m.



Chair, Emery A. Gainey



Paul Broadie II, Secretary